

**ZANESVILLE BOARD OF EDUCATION  
REGULAR MEETING**

**December 19, 2019**

Mr. Swope called the meeting to order @5:00 p.m. Those answering roll call: Mr. Bunting, Mr. Coulson, Mrs. French, Mr. Swope. Mr. Curry was absent. Also present were Mr. Baker, Superintendent and Mr. Young, Treasurer.

**#19-350 APPROVAL OF BOARD MINUTES**

Mr. Bunting moved and Mrs. French seconded that the Board of Education approves the minutes of the Regular Board of Education Meeting on November 20, 2019.

Those voting aye: Mr. Bunting, Mr. Coulson, Mrs. French, Mr. Swope. President declared motion carried.

**#19-351 REPORT OF THE TREASURER**

Mr. Coulson moved and Mr. Swope seconded to approve the following recommendations:

**November Financial Reports**

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

**Reconciliations**

Approve the following reconciliation:

- General
- Payroll

**Monthly Financials – Zanesville Community High School**

Approve the November 2019 minutes, bank reconciliation and financial reports for the Zanesville Community High School.

**Donations**

Accept the following donations:

\$5,000.00 from William Stewart, Zanesville, OH for the robotics program.

Those voting aye: Mr. Coulson, Mrs. French, Mr. Swope, Mr. Bunting. President declared motion carried.

**#19-352 CERTIFICATED ADMINISTRATIVE CONTRACT**

Mr. Coulson moved and Mr. Bunting seconded to approve the renewal of Steven Foreman, Assistant Superintendent for the Zanesville City Schools effective August 1, 2020 through July 31, 2023. Salary for the 2020-2021 school year will be step 18 (LED) from the Administrative Salary Schedule.

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Coulson. Mrs. French voted No. President declared motion carried.

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**#19-353 RESIGNATIONS – ADMINISTRATIVE**

Mrs. French moved and Mr. Coulson seconded to approve the resignation of James McKee, 21<sup>st</sup> Century Coordinator, effective June 30, 2020. Reason for resignation is personal.  
Those voting aye: Mr. Swope, Mr. Bunting, Mr. Coulson, Mrs. French. President declared motion carried.

**#19-354 RESIGNATIONS – CERTIFICATED**

Mr. Bunting moved and Mr. Swope seconded to accept the resignation of Deborah Ball, Zane Grey Elementary Teacher, effective June 1, 2020. Reason for resignation is retirement.  
Those voting aye: Mr. Bunting, Mr. Coulson, Mrs. French, Mr. Swope. President declared motion carried.

**#19-355 RESIGNATIONS – CLASSIFIED**

Mrs. French moved and Mr. Coulson seconded to accept the resignation of Beverly Jones, Food Service Personnel at John McIntire Elementary, effective January 10, 2020. Reason for resignation is personal.

Accept the resignation of Christia Tilley, Special Education One on One Aide/Interpreter at Zanesville Middle School, effective December 20, 2019. Reason for resignation is personal.  
Those voting aye: Mr. Coulson, Mrs. French, Mr. Swope, Mr. Bunting. President declared motion carried.

**#19-356 EMPLOYMENT – CERTIFICATED**

Mr. Bunting moved and Mr. Swope seconded to approve the following certificated personnel for the 2019-2020 school year, pending appropriate certification requirements and background checks:

**Kelly Brock** – Intervention Specialist at Zanesville High School

Experience: Step 0 College: Liberty University

Effective Date: December 9, 2019 Amount: MA

Those voting aye: Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson. President declared motion carried.

**#19-357 EMPLOYMENT – SUBSTITUTES/HOME INSTRUCTORS**

Mr. Coulson moved and Mrs. French seconded to approve the following substitutes, as and when needed, pending appropriate background checks for the 2019-2020 school year:

Substitute Teachers			
Maggie Wibbeler			

Substitute Aides and Bus Aides			
Colleen Cole			

Substitute Food Service			
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Marissa Ethell	Clarissa Fleming		
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Approve the following home instructors, as and when needed, pending appropriate certification and background checks for the 2019-2020 school year:

**Home Instructors**

Samantha Reisig	Holli Gattshall		
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Those voting aye: Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson. President declared motion carried.

**#19-358      EMPLOYMENT – PERMANENT SUBSTITUTES**

Mr. Bunting moved and Mr. Swope seconded to approve the employment of Kandee Ferrell as a permanent substitute teacher, pending appropriate certification and background checks for the remainder of the 2019-2020 school year, effective December 4, 2019. Rate of pay will be \$80.00 per day.

Those voting aye: Mr. Swope, Mr. Bunting, Mr. Coulson, Mrs. French. President declared motion carried.

**#19-359      FMLA Leave**

Mrs. French moved and Mr. Coulson seconded to approve a FMLA leave of absence for David Balo, Teacher at Zanesville High School, effective September 13, 2019 through September 12, 2020.

Approve a FMLA leave of absence for Amy Donato, Teacher at Zane Grey Intermediate, effective March 17, 2020 through April 28, 2020.

Approve a FMLA leave of absence for Amanda Hitchcock, Teacher at Zane Grey Elementary, effective October 14, 2019 through October 13, 2020.

Approve a FMLA leave of absence for Patricia Osborne, Food Service, effective September 19, 2019 through October 23, 2019.

Approve a FMLA leave of absence for Danielle Patterson, Teacher at Zane Grey Intermediate, effective January 21, 2020 through April 7, 2020.

Approve a FMLA leave of absence for Madge Aronhalt, Teacher at National Road Elementary, effective November 8, 2019 through January 4, 2020.

Approve a FMLA leave of absence for Megan Weingart, Teacher at Zane Grey Elementary, effective March 14, 2020 through May 22, 2020.

Those voting aye: Mr. Bunting, Mr. Coulson, Mrs. French, Mr. Swope. President declared motion carried.

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**#19-360      READING ACHIEVEMENT PLAN**

Mr. Bunting moved and Mr. Coulson seconded to approve the Zanesville City School District Reading Achievement Plan in accordance with ORC 3301.0715 (G):

Beginning in the 2019-2020 school year, a school district in which less than eighty percent of its students score at the proficient level or higher on the third-grade English language arts assessment prescribed under section 3301.0710 of the Revised Code shall establish a reading improvement plan supported by reading specialists. Prior to implementation, the plan shall be approved by the school district board of education.

Those voting aye: Mr. Coulson, Mrs. French, Mr. Swope, Mr. Bunting. President declared motion carried.

**#19-361      DISTRICT JOB DESCRIPTION FOR APPROVAL**

Mr. Coulson moved and Mr. Bunting seconded to approve the attached revised Maintenance V job description.

Those voting aye: Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson. President declared motion carried.

**#19-362      RESIGNATION – PERMANENT SUBSTITUTE**

Mrs. French moved and Mr. Swope seconded to accept the resignation of Ashly Espinosa, Permanent Substitute at Zane Grey Intermediate, effective December 19, 2019. Reason for resignation is personal.

Those voting aye: Mr. Bunting, Mr. Coulson, Mrs. French, Mr. Swope. President declared motion carried.

**#19-363      WORKSHOP PLANNING/RESTRAINT TRAINING**

Mr. Coulson moved and Mr. Bunting seconded to approve payment to Matt Winland in the amount of \$255.00 for workshop planning and subsequent restraint training conducted on November 14, 2019, for select Zanesville City School staff.

Those voting aye: Mr. Coulson, Mrs. French, Mr. Swope, Mr. Bunting. President declared motion carried.

**#19-364      FMLA LEAVE**

Mrs. French moved and Mr. Swope seconded to approve a FMLA leave of absence for Rebecca Bracken, Teacher at Zane Grey Elementary, effective March 23, 2020 through May 22, 2020.

Those voting aye: Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson. President declared motion carried.

**#19-365      EXECUTIVE SESSION**

Mr. Coulson moved and Mr. Swope seconded to go into executive session:

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

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WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

  X   Personnel matters

  X   to consider the dismissal, discipline, or demotion of employee(s) or students

Time entered executive session: 5:31 p.m.

Time returned to public session: 6:44 p.m.

Those voting aye: Mrs. French, Mr. Swope, Mr. Bunting, Mr. Coulson. President declared motion carried.

**#19-366 2020 ORGANIZATIONAL MEETING AND JANUARY 2020 REGULAR MEETING**

Mrs. French moved and Mr. Bunting moved to approve the January 2020 Organizational Meeting to be held on Wednesday, January 8, 2020 at 6:00 p.m. at the Administration Center Board Room. The Regular January Meeting will immediately follow the Organizational Meeting.

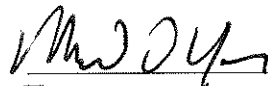
Those voting aye: Mr. Swope, Mr. Bunting, Mr. Coulson, Mrs. French. President declared motion carried.

**#19-367 MEETING ADJOURNMENT**

Mrs. French moved and Mr. Swope seconded that the Zanesville City Schools Board of Education meeting is adjourned @6:45 p.m.

Those voting aye: Mr. Bunting, Mr. Coulson, Mrs. French, Mr. Swope. President declared motion carried.

  
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President

  
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Treasurer

